

**Sixes Elementary PTA  
Board of Directors Meeting  
August 20, 2007**

**CALL TO ORDER**

- Meeting called to order by Mari Cicero at 8:03 A.M.

**BOARD MEMBERS PRESENT**

John Hultquist, Principal	Kelly Poole, PTA Treasurer
Mari Cicero, PTA President	Debbie Rabjohn, PTA Parliamentarian
Heather Martin, PTA Vice President	Robyn Gaffney, PTA Secretary

**SECRETARY'S REPORT**

- Minutes from the August 2007, General Membership meeting are posted on the Sixes PTA website
- Correspondence was read: Several thank you notes from Sixes staff

**TREASURER'S REPORT**

- The budget that was approved at the PTA General Membership meeting was reviewed by line item. The budget is posted.

**PRESIDENT'S REPORT**

- Review of upcoming scheduled events
  - QSP Fundraising : Kick-off program scheduled for tomorrow
  - Curriculum Night for all grades scheduled for this week
  - Room Parent Meeting scheduled for Monday 8/27/2007
  - Back to School Dance theme : 'Back to School Boot Camp'
- Reviewed PTA directory and information packets given to Committee Chairs
- Reviewed open committee positions:
  - Anne Reed to assume Super Saturday Committee
  - Robyn Gaffney to continue with Food Labels Committee
  - Red Ribbon Week; open position
  - Recycling; open position

**VICE PRESIDENT'S REPORT**

- None

## **COMMITTEE REPORTS**

- Directory : Elaine Eternod
  - The inclusion of personal e-mail addresses in the directory was tabled for discussion. A motion was made and seconded to exclude this information.
- OSP Fundraiser : Jenn Ellison
  - Reviewed goals for program
  - Kick-off program to be done tomorrow with student body. Times of the assembly to be determined
- Parent Volunteer Coordinator : Kyra Cromer
  - First meeting scheduled for next week
  - Room parents for 5<sup>th</sup> grade are in place, other grades are pending
- Concessions: Lorraine Murphy
  - Each event will have it's own concessions coordinator
  - Transportation for grill used for events is needed
  - Pricing for Fall Festival concessions to be discussed
  - Reviewed that there will be no concession at this year's Book Nights
- RIFE : Christine Peyroux
  - Reports volunteers are still needed
  - Program targeted to start after first school break
  - PTA will continue to pay for volunteer background checks
- School Dances : Carole Rich
  - Back to School Dance theme is 'Back to School Boot Camp'. Ideas are needed for activities at the dance.
  - A new DJ has been procured for this year's dances.
- Newsletter : Tosha Sumner
  - Deadline for submitting information for first issue is this Friday.
- PTA Website : Neal Murphy
  - Requests information from all committees be submitted for inclusion on the website.
  - New project is have pictures of all Board Members and Committee Chairs on website.
- Box Tops / Food Labels : Robyn Gaffney
  - Reports new label requirements for Campbell's program. Examples have been forwarded for posting in newsletter and on website.
  - Reports technical issues with the Campbell's company website resulted in temporary loss of historical data for Sixes. As of last week Friday, Campbell's has corrected this problem.

## **OLD BUSINESS**

- None

## **NEW BUSINESS:**

- None

**PRINCIPAL’S REPORT**

- Reports student enrollment currently is 1,051.
- Reviewed scheduled times for Curriculum Nights this week.
- Reviewed school improvement plan is in process.
- Reports the impact of a new state law on the demographic make-up of the School Council. The council will consist of the Principal, elected teacher representatives and elected parent representatives. A parent representative will act as the leader and facilitator for the council. Information regarding nominations was sent home last week with students. The nomination deadline is tomorrow. Voting ballots will be available at Curriculum Nights.
- Reviewed testing schedules for September, noting the change from last year’s schedule.
- Reports that the school is implementing it’s Emergency Management Plan in dealing with recent weather related conditions
- Introduces and welcomes Kindergarten teacher Ms. Burgess, who will be acting as the PTA – Teacher liaison.

A motion was made and seconded to adjourn the meeting.  
The meeting adjourned at 9:04 A.M.

The next PTA Board meeting is scheduled for: September 26, 2007 at 8:00 A.M.

Minutes prepared by: Robyn Gaffney, PTA Secretary  
Minutes prepared on: August 20, 2007

Minutes Approved by: \_\_\_\_\_  
(Mari Cicero, PTA President)

Date: \_\_\_\_\_