

**Sixes Elementary PTA
Board of Directors Meeting
January 22, 2007**

CALL TO ORDER

- Meeting called to order by Mari Cicero at 8:04 A.M.

BOARD MEMBERS IN ATTENDANCE

John Hultquist, Principal
Mari Cicero, PTA President
Sydney Delanty, PTA Vice President
Alison Moreau, PTA Treasurer
Robyn Gaffney, PTA Secretary

SECRETARY'S REPORT

- Noted that minutes from the November 27, 2006, meeting are posted and available for review on the Sixes PTA Website

TREASURER'S REPORT

- Budget was reviewed – posted on website-hard copy attached to minutes
- Noted that expenses for Spirit Wear still in a negative balance
- Reports Holiday Shop reached budgeted goal
- Reports profits from QSP fundraiser exceeded budgeted goal by \$5,000
- Reports receipt of check from Box Tops program for just over \$1,200
- Reports Student Directory slightly over budget
- Reports PTA Newsletter over budget

PRESIDENT'S REPORT

- Reports selection of nominating committee for next year's Board elections
- Reports clarification needed for the Book Fair's operational procedures and profit management. Discussions were held regarding Book Fair operations being operated by PTA vs. Media Center. Agreement was made to make no changes in the current process for this year, but to re-table discussion regarding the process prior to implementing the budget for the next PTA fiscal year.
- Reports Denise Nani will be entering the Sixes PTA into a county PTA contest
- Reports upcoming Exceptional Children's week is in need of volunteers. Reports being contacted by Bill Allen, who is offering services to speak on management of dyslexia. Mr. Hultquist will contact Mr. Allen for additional information.
- Reports Bingo night to be held in March. Licensing permit is to be obtained. Discussions were held regarding raffle prizes and coordination of gift basket themes
- Reports request from P.E. department to; increase promotion of spring fling in order to boost attendance and focus theme of event on fitness. Discussions were held regarding introduction of new venues that might achieve the above (i.e. games such as relay races). Further discussions will be held.

VICE PRESIDENT'S REPORT

- Request names of volunteers whose services should be recognized in the next newsletter
- Reports newsletter is in need of articles for upcoming issue

COMMITTEE REPORTS

- Hospitality / Room Mom: Kyla Cromer
 - Reports this month's teacher breakfast sponsored by first grade
 - Reports Custodian Appreciation Day upcoming
 - Request confirmation that Valentine's Day is to be an in-classroom exchange as vs. a classroom party event
- RIFE: Christine Peyroux
 - Reports 7 more volunteers added to program, but still needing about 8 more volunteers
 - Reports volunteers are completing the required background check paperwork, but file is not being sent in for actually processing due to cost concerns. . Discussions were held regarding; the potential ramifications of background checks not being done and the funding of processing costs. Mr. Hultquist is to review this practice with the Risk Management and report back to the Board.
- Spirit Wear: Erica Barham
 - Request made and approval given to set-up spirit wear sales booth prior to the PTA General Membership meetings
 - Reports vendor offering services to embroider students' name on items such as backpacks, with a portion of the profits given to the PTA. This venture was approved with the condition that, for safety, only student initials will be used
- Reflections: Theresa Goble
 - Reports 30 winners selected in-house at Sixes. Two entries won at the county level and have advanced to the state competition. Results of the state level competition are due mid-February.
 - Reports planning breakfast for program participants

OLD BUSINESS

- None

NEW BUSINESS

- Processing of volunteer background checks (see above "RIFE")
- Mr. Hulquist requested funding for costs related to; expanding access to, and increasing supplies for the "A-Z Guided Reading Program". Request was approved by Board members.
- Mr. Hulquist requested funding for additional supplies for the ESOL. This program has seen a 400% increased in the number of students served. Board members approved funding.

PRINCIPAL’S REPORT

Mr. Hultquist reports that:

- New personnel for next year: 1 teacher each for; ESOL, Speech and Preschool
- Student population for next school year is projected at 1,094. Estimate on number of classes per grade level were given
- Proposed new math textbooks are in the review and evaluation process
- NAEP testing is scheduled to be taken on Thursday, by randomly selected 4th grade students
- 4th grade student was winner of county spelling bee and will represent the Sixes in the upcoming district competition
- The leadership committee has an upcoming retreat at which grade level concerns and planning for next school year will be discussed

Motion to adjourn the meeting was made, the motion was seconded and the meeting was adjourned at 9:23 A.M.

Next meeting scheduled: Monday, February 26, 2007 at 8:00 A.M.

PTA President : _____
(Mari Cicero)

Date: _____

Minutes prepared on: January 26, 2007
Minutes prepared by: Robyn Gaffney

Sixes PTA Board Meeting
January 22, 2007, page 3 of 3